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AGENDA

MEETING OF THE MAYOR AND ALDERMEN

MARCH 31, 2016

- 1. Approval of the summary/final minutes for the City Manager's briefing of March 15, 2016.
- 2. Approval of the summary/final minutes for the City Council meeting of March 15, 2016.
- 3. An appearance by Michelle Thevenin, Executive Director of The Humane Society for Greater Savannah, to discuss PetFix Savannah, a new low-cost spay/neuter clinic.

ALCOHOLIC BEVERAGE LICENSE HEARINGS

- 4. Robert H. Demere III t/a Enmark Stations Inc. #255 t/a Enmark Station #255, requesting to transfer beer and wine (package) license from Jerry L. Morris at 4318 Ogeechee Road, which is located between Chatham Parkway and Fall Avenue in District 1. The applicant plans to continue to operate as a convenience store. (New management/existing business) Recommend approval.
- 5. Nayan Patel for D'Nayan Kumar, Inc. t/a Five Point Beverage, requesting liquor, beer and wine (package) license at 2103 Skidaway Road, which is located between East 37th Street and East 38th Street in District 3. The applicant plans to operate a package store. (New ownership/management) Recommend approval.
- 6. Robert H. Demere III t/a Enmark Stations Inc. #491 t/a Enmark Station #491, requesting to transfer beer and wine (package) license from Jerry L. Morris at 3219 Skidaway Road, which is located between Sunset Boulevard and Dasher Street in District 3. The applicant plans to continue to operate as a convenience store. (New management/existing business) Recommend approval.
- 7. Robert H. Demere III t/a Enmark Stations Inc. #600 t/a Enmark Station #600, requesting to transfer beer and wine (package) license from Jerry L. Morris at 7406 Waters Avenue, which is located between Eisenhower Drive and Corinth Avenue in District 4. The applicant plans to continue to operate as a convenience store. (New management/existing business) Recommend approval.

- 8. <u>Hitesh Patel for Nemo 21, LLC t/a Mickey's Beverage</u>, requesting to transfer liquor, beer and wine (package) license from Anikta Patel at 2714 Montgomery Street, which is located between West Victory Drive and West 44th Street in District 5. The applicant plans to continue to operate as a package store. (New ownership/existing business) <u>Recommend approval</u>.
- 9. Robert H. Demere III t/a Enmark Stations Inc. #10 t/a Enmark Station #010, requesting to transfer beer and wine (package) license from Jerry L. Morris at 14000 Abercorn Street, which is located between Apache Avenue and Rio Road in District 6. The applicant plans to continue to operate as a convenience store. (New management/existing business) Recommend approval.

ZONING HEARINGS

10. Theresa Wexel, Agent (MPC File No. 16-000541-ZA), requesting to rezone 402 West 33rd Street and 402 and 403 West 34th Street from a PUD-IS-B (Planned Unit Development Institutional) zoning classification to an RIP-B (Residential - Institutional – Professional) zoning classification.

The properties are currently vacant and are planned to be developed by the City of Savannah into the Savannah-Chatham Metropolitan Police Department Central Precinct. The subject properties, which consist of three parcels comprising 1.3 acres, were rezoned from the P-RM-25 (Planned Multifamily Residential/25 units per acre) zoning classification to the current PUD-IS-B classification (Planned Unit Development – Institutional) in 1994.

As the petitioner, the City of Savannah is authorized to establish public uses in any zoning district. However, the current PUD-IS-B zoning district is prohibitive as it relates to buffer and setback requirements, which are not compatible with the development pattern in the vicinity of the subject properties. The proposed zoning is consistent with the Tri-Centennial Comprehensive Plan Future Development Map and development standards in the adjacent Thomas Square and Cuyler-Brownville historic districts.

MPC recommends approval of the petition to rezone the subject properties from PUD-IS-B to RIP-B. <u>Recommend approval</u>.

11. <u>CFI Indian Street, LLC, Petitioner/Owner, and Attorneys Harold Yellin and Jonathan Porter, Agents (MPC File No. 16-000534-ZA)</u>, requesting to rezone 601 Indian Street from the current B-G (General Business) zoning classification to a B-C (Community Business) zoning classification.

The subject property is 1.06 acres in size and is presently occupied by a commercial structure that has not been in operation for some time. The property was recently purchased by a new owner with plans to redevelop the site as a mixed-use development with retail commercial uses on the first floor and residential apartments on the upper floors.

The Future Development Map designates the subject property as Downtown, which encourages retail, office, entertainment, civic and residential uses integrated into the urban fabric. The proposed zoning classification is more consistent with this designation than the existing zoning classification.

MPC recommends approval of the petition to rezone the subject property from B-G to B-C. Recommend approval.

12. <u>Kevin Klinkenberg, Applicant (MPC File No. 16-000117-ZA)</u>, requesting a text amendment to allow short-term vacation rental use in the Mid-City Traditional Neighborhood-2 (TN-2) district with restrictions.

A short-term vacation rental (STVR) is defined as "an accommodation for transient guests where, in exchange for compensation, a residential dwelling is rented for lodging for a period of time not to exceed 30 consecutive days. Such use may or may not include an on-site manager."

The petitioner proposes that STVRs be limited to accessory dwelling units (e.g., a carriage house) and permitted only when the principal dwelling is owner-occupied. The text amendment would allow STVRs as a "by right," and would not require Zoning Board of Appeals approval.

MPC recommends approval of the request to amend Sec. 8-3214(2)(a), Traditional Neighborhood-2 (TN-2) zoning district to allow short-term vacation rentals as a by-right use and Sec.8-3217(5) Short-term Vacation Rental use conditions as follows:

- (a) The number of occupants shall not exceed two (2) adults per bedroom plus two (2) adults for each dwelling, subject to verification of building code compliance by the Zoning Administrator.
- (b) There shall be no change in the exterior appearance of the dwelling and premises, or other visible evidence of the conduct of a short-term vacation rental.
- (c) In the TN-2 district, such use is permitted only within an accessory dwelling and only when the principal residence is owner-occupied.

Recommend approval.

ORDINANCES

First and Second Readings

13. <u>Prohibition of Commercial Vehicles on Berkley Place, Monterey Avenue, and Thackery Place</u>. An ordinance to prohibit commercial vehicles on Berkley Place, Monterey Avenue and Thackery Place between Montgomery and Bull Streets.

RESOLUTIONS

- 14. <u>2016 Housing Opportunity for Persons Living with HIV/AIDs (HOPWA) Renewal Applications</u>. A resolution authorizing the City Manager to submit two renewal grant applications to the United States Department of Housing and Urban Development on behalf of project sponsor Union Mission, Inc. The grants will provide permanent supportive housing for low-income persons living with HIV/AIDS. <u>Recommend approval</u>.
- 15. Resolution to Authorize the Use of Eminent Domain to Acquire a Strip of Land at Savannah River Landing for Widening of the Bilbo Canal as Part of the General McIntosh/President Street Project. The City of Savannah has been negotiating with MMA/PSC Savannah River LLC (the "Property Owner") to acquire a strip of land located along the easterly boundary of the Savannah River Landing project as it adjoins the existing Bilbo Canal. The City is seeking to acquire this strip of land to facilitate widening of the Bilbo Canal as a critical part of the General McIntosh/President Street road improvement project. To date, the City has made offers based on appraisals, but the property owner has not accepted the offer price. Staff will continue to negotiate, but this is becoming time sensitive as the General McIntosh/President Street project is currently under construction. In the event the parties cannot reach agreement on purchase price, then staff is seeking authorization to use the governmental power of eminent domain to acquire the property. (A drawing is attached.) Recommend approval.

MISCELLANEOUS

16. <u>Settlement of Workers' Compensation Claim by Samantha Deloach</u>. Ms. Deloach is a former police officer who sustained a series of compensable orthopedic injuries in connection with her law enforcement duties. Her workers' compensation claim was settled at mediation for \$193,005, contingent upon the approval of Council. City Attorney recommends approval. <u>Recommend approval</u>.

Settlement of Workers' Compensation Claim by Jacqueline Smith. Ms. Smith, a former Community Resource Officer with SCMPD, sustained injuries to both knees and wrists, right ankle, and left foot and ankle in connection with her duties. Her workers' compensation claim was settled following a mediation for \$119,784, contingent upon the approval of Council. City Attorney recommends approval. Recommend approval.

TRAFFIC ENGINEERING REPORTS

17. Closure and Vacation of Right of Way in the 400 Block of W. 34th Street for Construction of a New Savannah-Chatham Metropolitan Police Department Central Precinct. Pursuant to City Ordinance Sec. 6-106, the Mayor and Aldermen may close streets for the purpose of erecting municipal buildings. The Mayor and Aldermen previously approved construction of a new police precinct facility in the Metropolitan neighborhood. The specific site is situated between Martin Luther King, Jr. Boulevard and Montgomery Street on the east and west and encompasses the single parcel on the north side of the 400 block of West 33rd Street, the single parcel between West 33rd and West 34th Streets, and the single parcel that lies on the south side of the 400 block of West 34th Street.

Prior to the start of construction, it is necessary to recombine the three separate parcels into one, necessitating the closure and vacation of the right of way of the 400 block of West 34th Street. It is not necessary to close West 33rd Street, as it will be relocated to the north and remain open. Recommend approval.

BIDS, CONTRACTS AND AGREEMENTS

18. <u>Uniform Rental Services – Annual Contract – Event No. 3636</u>. Recommend approval to award an annual contract for uniform rental services to Cintas in the estimated amount of \$318,200.40. The uniform rental program is used by various departments throughout the City. This contract provides a complete redress of uniformed employees, excluding Savannah-Chatham Metropolitan Police Department and Savannah Fire and Emergency Service employees. The basic work uniform provides each uniformed employee eleven complete new uniforms consisting of shirts, pants, and two jackets. The service also includes uniform laundering and maintenance. Other types of uniforms, such as flame resistant clothing, high visibility clothing, coveralls, and polo shirts are included in this contract.

The method used for this procurement was the request for proposal (RFP), which evaluates criteria in addition to cost. Proposals were received and evaluated on the basis of qualifications and experience, evaluation of uniforms, references, methodology, local vendor participation, and fees. All proposers made presentations to a selection committee comprised of representatives from bureaus with uniformed employees. The vendors brought samples of uniforms

for the selection committee to review. The recommended proposer was determined to have the highest uniform quality and an excellent method of uniform repair and laundering. The recommended proposer also holds the national contract for uniforms for Gulfstream and for the City of Pooler.

This proposal was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P.	Cintas (Savannah, GA) ^(B)	\$ 318,200.40
	Unifirst (D)	\$ 248,281.20
	Aramark ^(B)	\$ 297,577.80

Proposers	Qualifications & Experience	Evaluation of Uniforms	References	Methodology (delivery,	Local Vendor	Fees	Total
1 1000010	a Experience	G. G		repair, invoicing)	7 011001		
	(20 pts)	(30 pts)	(5 pts)	(20 pts)	(5 pts)	(20 pts)	(100 pts)
Cintas	18.12	23.75	3.6	16.25	5	15.60	82.32
Unifirst Corporation	19.37	21.87	2.89	17.5	0	20	81.63
Aramark	20	21.87	2.85	14.37	5	16.68	80.77

Funds are available in the 2016 Budget, Various Accounts. A Pre-Proposal Conference was conducted and two vendors attended. ^(B)Indicates local, non-minority owned business. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

19. <u>Professional Search Services for the Position of City Manager – Event No. 4010</u>. Recommend approval to procure professional search services for the City Manager position from Colin Baenzinger & Associates in the amount of \$24,250.00. These services will be used to conduct a thorough and extensive executive search for the position of Savannah's City Manager.

The method used for this procurement was the request for proposal (RFP), which evaluates criteria in addition to cost. Proposals were received and evaluated on the basis of qualifications and experience, search approach, references, local vendor participation, and fees. Proposals were received from four firms. The proposals were evaluated by former Savannah City Manager Michael Brown, former Chatham County Manager Russ Abolt, former Savannah Assistant City Manager Israel Small, and former Assistant Chatham County Manager Pat Monahan.

The request for proposal was advertised, opened, and reviewed. Delivery: As Soon As Possible. Terms: Net 30 Days. The proposers were:

B.P. Colin Baenzinger & Associates (Savannah, GA) (D) \$24,250.00 The Mercer Group (D) \$24,500.00 Waters & Company (D) \$24,500.00 Stanton Chase International Executive Search Consultants (D) \$50,000.00

Proposers	Qualifications & Experience	Search Approach	References	Local Vendor Participation	Fees	Total
	(40 pts)	(30 pts)	(5 pts)	(5 pts)	(20 pts)	(100 pts)
Colin Baenzinger & Associates	39.25	29.5	5	0	20	93.75
The Mercer Group	32	27	4.67	0	19.8	83.47
Waters & Company	31.25	26.25	4	0	19.8	81.3
Stanton Chase International Executive Search Consultants	25	16.25	3	0	9.7	53.95

Funds are available in the 2016 Budget, City Manager Search Firm (Account No. 101-0110-51295). A Pre-Proposal Conference was not conducted; however, the event was advertised in the Savannah Morning News, as well as on the City's website for 20 consecutive days. (D)Indicates non-local, non-minority owned business. Recommend approval.

20. Police Consulting Services – Event No. 3787. Recommend approval to procure police consulting services from Berkshire Advisors in the amount of \$109,500.00. The consulting services will be used by the City and Chatham County to conduct an organizational review, workload, and performance study for the Savannah-Chatham Metropolitan Police Department. The consultant will work with the City and the County staff as part of a committee to review operations and performance metrics, to conduct an assessment of police services provided within each jurisdiction, determine service needs based on relevant statistics and compare services against funding levels. This cost will be split equally with the County.

The method used for this procurement was the request for proposal (RFP), which evaluates criteria in addition to cost. Proposals were reviewed and evaluated by a selection committee comprised of staff from both the City and the County. Proposals were evaluated on the basis of qualifications, technical capabilities, references, local and MWBE participation, and fees.

The MWBE goal for this proposal was 6%, with the breakdown being 5% MBE and 1% WBE. The recommended proposer submitted participation of 6% MWBE, 5% MBE using Yortech Solutions, and 1% WBE using Symbioscity, LLC.

This proposal was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The proposers were:

B.P. Berkshire Advisors (Bay Village, OH) (D) \$109,500.00 Management Partners (D) \$89,990.00 Matrix Consulting (D) \$157,500.00 Winbourne Consulting (D) \$160,000.00 Novak Consulting (D) \$98,500.00 Alexander Weiss Consulting (D) \$220,000.00

Proposers	Qualifications	Technical Capabilities	References	Fee Points	Local Participation	M/WBE	Total
Торосоло	(25 pts)	(25 pts)	(15 pts)	(20 pts)	(5 pts)	(10 pts)	(100 pts)
Berkshire Advisors	17.7	19.8	11.1	16.44	0	10	75.04
Management Partners	17.1	18.3	12.1	20.00	0	0	67.50
Matrix Consulting	18.2	18.8	12.0	11.43	0	0	60.43
Winbourne Consulting	14.7	13.9	8.4	11.25	0	10	58.25
Novak Consulting	14.4	13.8	9.7	18.27	0	0	56.17
Alexander Weiss Consulting	14.4	13.7	9.0	8.18	0	10	55.28

Funds are available in the 2016 Budget, General Fund/Other Expenses/Technical Purchasing Services (Account No. 101-8114-51239). A Pre-Proposal Conference was conducted and no vendors attended. (D) Indicates non-local, non-minority owned business. Recommend approval.

21. <u>Swimming Pool Chemicals – Annual Contract – Event No. 3961</u>. Recommend approval to award an annual contract for swimming pool chemicals to Savannah Brush & Chemical, Inc. in the amount of \$47,468.75. The swimming pool chemicals will be used in various City-owned swimming pools and by the President Street Water Reclamation Plant to treat the water system.

This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Savannah Brush & Chemical, Inc. (Savannah, GA) (B) \$47,468.75 Leslie's Poolmart, Inc. (D) (Partial Bid) \$47,798.55 The Dycho Company, Inc. (D) \$51,038.00 Hawkins, Inc. (D) \$51,088.58

Funds are available in the 2016 Budget, General Fund/Buildings and Grounds/Chemicals (Account No. 101-6120-51323) and Internal Service Fund/No Department/Inventory-Central Stores (Account No. 611-0000-11330). A Pre-Bid Conference was conducted and two vendors attended. (B) Indicates local, non-minority owned business. (D) Indicates non-local, non-minority owned business. Recommend approval.

22. <u>Elevator Servicing – Annual Contract – Event No. 3978</u>. Recommend approval to procure an annual contract for elevator servicing with Georgia Elevator Company c/o Oracle Elevator Company in the amount of \$46,200.00. The elevator servicing contract is needed to maintain and repair the elevators in various City buildings and garages.

Bids were received March 1, 2016. This bid has been advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. Georgia Elevator Company (Savannah, GA) (B) \$46,200.00 Kone (D) \$93,215.28

Funds are available in the 2016 Budget, Various Departments/Building Maintenance (Account No. 51244). A Pre-Proposal Meeting was conducted and two vendors attended. (B)Indicates local, non-minority owned business. (D)Indicates non-local, non-minority owned business. Recommend approval.

23. <u>Tree Planting Contract – Event No. 4019</u>. Recommend approval to procure a contract for tree planting from Pine Hollow Nursery and Landscape in the amount of \$56,510.00. The contract will be used by the Park and Tree Department to plant 76 trees in Baldwin Park to replace trees removed for the 40th Street drainage project, and 35 trees along Augusta Avenue as part of the streetscape phase of the Augusta Avenue Revitalization Project. The contract also includes monthly maintenance and watering for one year.

This bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. Pine Hollow Nursery and Landscape (Metter, GA) (D) \$ 56,510.00 Turf Services Unlimited, Inc. (D) \$ 91,295.00 Moss Construction (D) \$177,064.58

Fund are available in the 2016 Budget, General Fund/No Department/Escrow Tree Protection Ordinance (Account No. 101-0000-21221). A Pre-Bid Meeting was conducted and no vendors attended. (D)Indicates non-local, non-minority owned business. Recommend approval.

24. Furniture for Coastal Workforce Services Career Center—Event 4020. Recommend approval to purchase career center furniture from McWaters in the amount of \$58,245.86. As a part of the Workforce Innovation and Opportunity Act transition, Coastal Workforce Services now operates and manages the American Job Centers throughout the 10-county region. Furniture was procured to outfit the resource room, conference room, staff space of centers, etc. This project is funded by the Workforce Innovation and Opportunity Act and is sponsored by the Georgia Department of Economic Development, Workforce Division and City of Savannah.

Bids were originally received March 8, 2016. This bid was advertised, opened and reviewed. Terms: Net-30 Days. The bidders were:

L.B. McWaters ^(D) \$58,245.86 Georgia Correctional Industries ^(D) \$68,184.72

(D) Indicates non-local, non-minority owned business. Recommend approval.

25. Office Supplies – Annual Contract – Event No. 3649. Recommend approval to award an annual contract for office supplies to Staples Advantage in an amount not to exceed \$500,000.00. This contract will be used by City staff to procure various supply needs, such as office supplies, copy paper, office equipment, and small furniture items.

The method used for this procurement was the request for proposal (RFP), which evaluates criteria in addition to cost. Proposals were received and evaluated on the basis of qualifications and experience, including distribution capability, a user friendly website, discount pricing and rebates, references, local presence, and fees. Proposals were received from three vendors. All three vendors made presentations to a selection committee comprised of bureau representatives. Additionally, a review of a sample supply list of the most frequently ordered items was made. Each vendor's proposed discount pricing and rebates were evaluated by the Finance Department.

The Staples Advantage supply list indicates discount pricing for each item on the list. Discounts are offered for office supplies at 67%, paper at 78-84.54%, small furniture at 55%, technology at 40%, OEM ink and toner at 38%, remanufactured ink and toner at 55%, Staples brand products at 70%, and miscellaneous items at 40%. Additionally, they offer a \$6.00 credit applied to every order placed over \$200.00. A retention rebate of \$20,000.00 will be paid to the City within 45 calendar days of the executed agreement.

The request for proposal was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Staples Advantage (Savannah, GA) (B) \$153,694.87* VIP Office (F) \$144,963.76* Office Services (B) \$163,051.24*

Proposers	Qualifications & Experience			Discounted Pricing rebates	Local Vendor	Fees	Total
	(25 pts)	(25 pts)	(5 pts)	(20 pts)	(5 pts)	(20 pts)	(100 pts)
Staples	25	24.8	4.85	20	5	18.86	98.51
VIP Office	16	19	4.42	12	0	20	71.42
Office Services	12.8	17.8	3.71	8	5	17.78	65.09

Funds are available in the 2016 Budget, Various accounts. A Pre-Proposal Conference was conducted and three vendors attended. (B) Indicates a local non-minority owned business. (F) Indicates a non-local woman-owned business. (*) Indicates pricing on frequently ordered items. Recommend approval.

- 26. Water & Sewer Agreement Spring Lakes Phase IV. North Godley Industrial Park, LLC has requested a water and sewer agreement for Spring Lakes Phase IV. The water and sewer systems have adequate capacity to serve this 43 equivalent residential unit development on Crystal Lake Drive. The agreement is consistent with policy directives given by the Mayor and Aldermen. Recommend approval.
- 27. Water & Sewer Agreement Willow Point Phase V. Harmony Partners, LLC has requested a water and sewer agreement for Willow Point Phase V. The water and sewer systems have adequate capacity to serve this 38 equivalent residential unit development off Willow Point Circle. The agreement is consistent with policy directives given by the Mayor and Aldermen. Recommend approval.

City of Savannah Summary of Solicitations and Responses For March 31, 2016

Event <u>Number</u>	Annual Contract	<u>Description</u>	Local Vendor <u>Available</u>	MWBE Vendor Available	Total Sent	Sent to MWBE	Total <u>Received</u>	Received From MWBE	Estimated Award Value	Estimated MWBE Value	Low Bid Vendor Type	MWBE Sub	Vendor <u>Type</u>	Local Preference Applied
3631	Χ	Mowing for Leisure Services	Yes	Yes	154	27	8	0	\$ 42,185.00	0	D	0	0	No
4010		Professional Search Services for the City Manage Position	Yes er	Yes	238	42	4	0	\$24,250.00	0	D	0	0	No
3636	Х	Uniform Rental Services	Yes	Yes	89	10	3	0	\$318,200.40	0	В	0	0	No
3787		Police Consulting Services	Yes	Yes	377	61	6	0	\$ 109,500.00	\$6,570.00	D	5%-C 1%-E	0	No
3961	Χ	Swimming Pool Chemicals	Yes	Yes	185	17	4	0	\$ 47,468.75	0	В	0	0	No
3978	Χ	Elevator Servicing	Yes	Yes	382	61	2	0	\$ 46,200.00	0	В	0	0	No
4019	Χ	Tree Planting Contract	Yes	Yes	166	31	3	0	\$ 56,510.00	0	D	0	0	No
4020		Furniture for Coastal Workforce Services Career Co	Yes	Yes	102	11	2	0	\$ 58,245.86	0	D	0	0	No

Vendor(s)*

- A. Local Minority Owned Business
- B. Local Non-Minority Owned Business
- C. Non-Local Minority Owned Business
- D. Non-Local Non-Minority Owned Business
- E. Woman Owned Business
- F. Non-Local Woman Owned Business
- G. Local Non-Profit Organization

General McIntosh/President Street Project

